

# Morning Glory



## CHILD SPONSORSHIP HANDBOOK

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Whether you are a long-time sponsor, newly committed, or just considering making a commitment to sponsorship, first and foremost we want to thank you for your love for the children of Guatemala. Sponsored children, their families, and Morning Glory as a whole greatly benefit from the gifts and funds provided by sponsors. We sincerely hope that your sponsorship experience is a fulfilling one, both for you and your child. This guide is intended to give you the necessary information to make the most out of your sponsorship and relationship with your child. Please read it carefully to understand all of our policies and opportunities for building a relationship with your child.



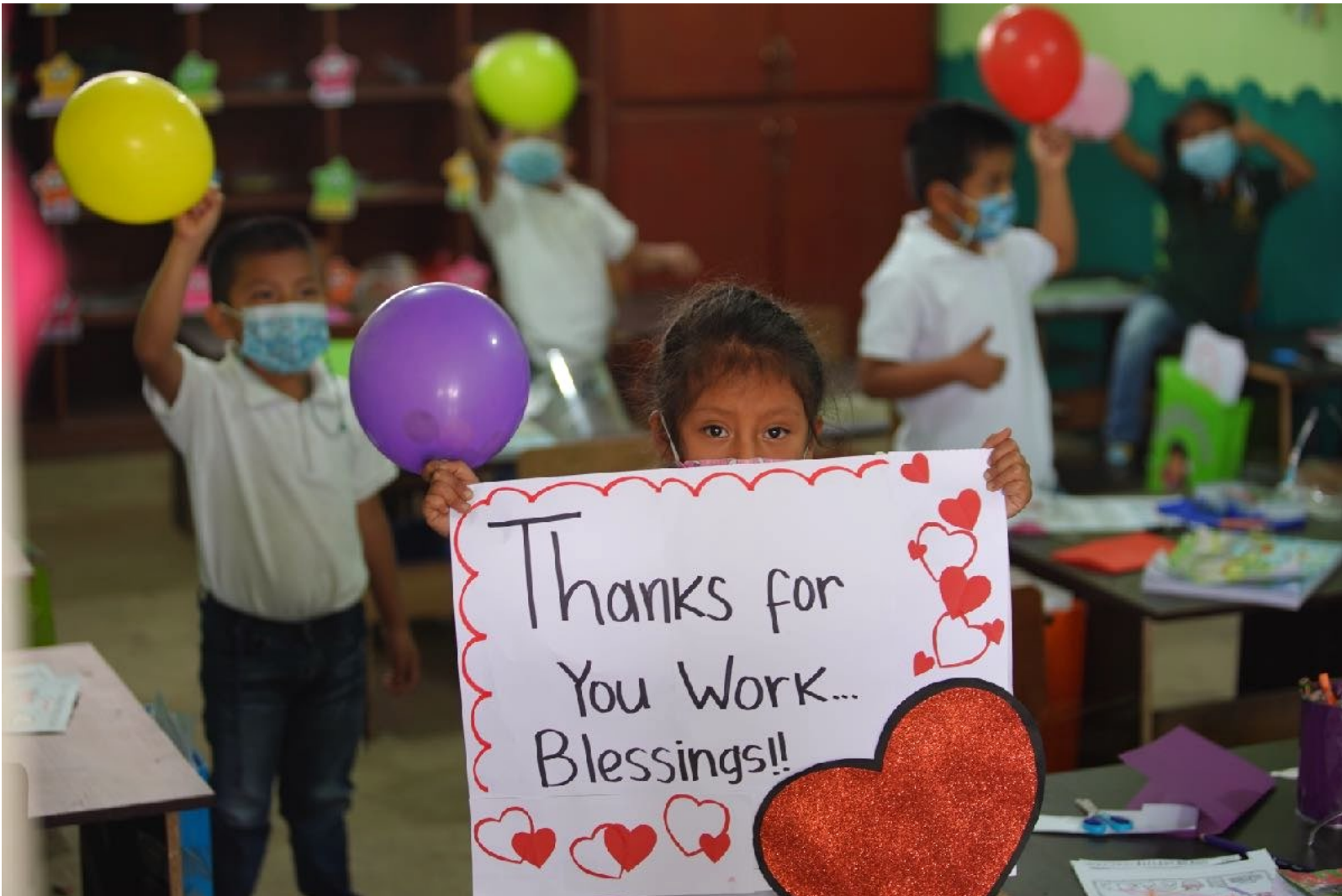
CONTACT US

[sponsorship@morningglorystory.org](mailto:sponsorship@morningglorystory.org)

I'M  
PART  
OF  
THE  
STORY

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# COSTS

## WHAT DOES IT COST TO SPONSOR A CHILD?

There are 3 levels of sponsorship: \$45/month (basic), \$55/month (premium) or \$60/month (premium+).

## WHAT IS THE DIFFERENCE?

The basic level (\$45) covers the cost of tuition for one student. The premium level (\$55) covers the cost of tuition for one student and buys the textbooks for the year or an equivalent benefit.

**Note: Premium sponsors should have a calendar year total of \$660 (by December) to ensure their child receives the benefit in January.** If the total isn't met, the sponsored child may not get the benefit. Premium+ (\$60) automatically includes a birthday T-shirt and Christmas gift for the student.

**\*\*You can pay monthly, quarterly, or lump sum for the year\*\***

## HOW IS MY MONEY USED?

It costs Morning Glory \$50 to educate one student for one month. This is the cost to pay teachers, administrators, maintenance, busses, etc. associated with running the school. Because of their low income, the parents of the children enrolled are asked to pay only \$7 monthly for primary school and \$20 for secondary. Sponsorship money is sent to the school to allow us to subsidize the costs of the students and offer low prices for all of our students. Morning Glory uses donations, both sponsorship and regular/unspecified donations to fund the school so the low-income families of the area can afford a quality, Christian-based education. Most sponsored students still pay a portion of their own fees. Sponsorship donations are used to keep costs low for our families and give special help to the families who have a greater need.

# MAKING PAYMENTS

**There are three options for payments, listed on the right. >>>>>**

## BIRTHDAY/CHRISTMAS GIFTS

Giving extra gifts to children and their families is a delicate process. Through years of experience we have developed the following guidelines to protect the our mission, the recipients, and the sponsors.

Here's how the gift program works:

1) If you are NOT using the Premium+ option, you should send an extra donation to NIMA for your child. You should go to our website and choose the "send a Birthday/Christmas" gift option. We do not have a system that allows you to safely send gifts through any postal service.

We ask that you only send \$25 as a Birthday/Christmas gift per child. As much as we appreciate your generosity, healthy limits help prevent problems for the sponsored child and their peers.

Note: Our monthly bank wire is sent at the 15th of every month. If your child has a Birthday near the first of the month, you should send your donation by the 12th of the preceding month to ensure the gift arrives in time for the child's Birthday.

We will use your donation to buy one of the following gifts for a child according to the needs or your preference. (You can [email us](#) if you have a preference)

- Uniform needs (P.E. uniform, sweater, polo)
- A backpack
- School supplies
- Other school costs needed by the family.

You will receive a confirmation and picture (if applicable) when your child receives their gift.

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### ONLINE PAYMENT

Go to [morningglorystory.org/give](http://morningglorystory.org/give).

You will be directed to our sponsorship site, where you can pay for the year or month. We strongly recommend setting up automatic payments.

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### AUTOMATIC BANK PAYMENTS/ E-CHECKS

You can set up payments from your bank account by using the same link as above and choosing the EFT option.

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### SEND A CHECK:

NIMA  
PO Box 266  
Colleyville, TX 76034

Please include the word  
"sponsorship" and your child's name  
in the Memo Line

# WRITING LETTERS

Communicating with a sponsored child is a highly rewarding experience for our sponsors and sponsored children. We are working to expand the communication aspect of the sponsorship program to help you build a relationship with your child. Presently, we are able to facilitate communication with your child through electronic communication.



## COMMUNICATIONS FROM YOUR CHILD

You will be sent a yearly update of your child with a current picture and brief summary on his/her progress in school. Additionally, you are encouraged to write to your child (see below). Morning Glory will send you communication from your child twice a year. Your child will respond to any communication you send them. Therefore, you will receive two communications from your child but your initiative in communicating with your child will produce more letters from them and a better relationship with the child as well.



## COMMUNICATIONS TO YOUR CHILD

Currently, the only way to send communications to your child is electronically. "Snail mail" to Guatemala is very unreliable and expensive. The quickest way write a letter is by going signing into your Donor portal [here](#): You can upload pictures there or even hand-written letters. If you need help, please contact [sponsorship@morningglorystory.org](mailto:sponsorship@morningglorystory.org). Your child will be given a printed copy of your letter. Please do not send letters to our home office. You can write in English or Spanish. Morning Glory has capable translators.



## IMPORTANT GUIDELINES

You should never communicate your address or email to the families you sponsor. For your protection, all communication with your families should go through a Morning Glory representative to prevent families from abusing the system and ultimately losing their eligibility to be sponsored. We have created a guide for best practices. You can download that guide [here](#). You are welcome to request an update of your child at any time. Just [email us](#)!



# MISSING PAYMENTS

We understand that life can be unpredictable and undesirable situations can happen to anyone. Therefore, if you miss making a payment on time, simply contact Rob ([rob@morningglorystory.org](mailto:rob@morningglorystory.org)) to inform us. However, after 4 months without pay, we reserve the right to place your child in the rotation to look for another sponsor. Remember, we calculate your sponsorship level based on calendar year totals, so you can get caught up if you get behind without penalty.

# CHANGING YOUR CHILD

We sincerely hope that your child stays at Morning Glory until he/she graduates and moves on to further education. However, for various reasons, sometimes parents change schools for their children from year to year. In the event that your child graduates or withdrawals from Morning Glory for whatever reason, we will notify you and offer you a new child, who will automatically receive the benefits of your contributions.

Under no circumstances can we offer any sponsorship benefits to children who are not enrolled in Morning Glory. Once a child withdraws, he/she forfeits their sponsorship benefits.

# CONTACT US

Thank you for joining the Morning Glory Story by becoming a sponsor. We want to be available to help you with anything you need. You can go to the website below or contact us for any questions or concerns.

**MORNING GLORY CHRISTIAN ACADEMY**

[morningglorystory.org/sponsorship](https://morningglorystory.org/sponsorship)

[sponsorship@morningglorystory.org](mailto:sponsorship@morningglorystory.org); [rob@morningglorystory.org](mailto:rob@morningglorystory.org)

